

**BY ORDER OF THE COMMANDER  
914 AIRLIFT WING**

**914 AIRLIFT WING INSTRUCTION 10-2501**

**20 AUGUST 2014**



**Operations**

**M50 MASK ISSUE, TURN-IN AND STORAGE**

**COMPLIANCE WITH THIS PUBLICATION IS MANDATORY**

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This instruction implements Air Force Policy Directive (AFPD) 10-25, *Emergency Management* and AFI 10-2501, Air Force Emergency Management (EM) Program Planning and Operations. It establishes the procedures for issue, turn-in and maintenance of the M50 Joint Service General Purpose Mask (JSGPM) for members assigned to the 914<sup>th</sup> Airlift Wing (914 AW). It applies to all 914 AW personnel. Refer recommended changes and questions about this publication to the Office of Primary Responsibility (OPR) using the AF Form 847, *Recommendation for Change of Publication*; route AF Form 847s from the field through the appropriate functional's chain of command. Ensure that all records created as a result of processes prescribed in this publication are maintained in accordance with Air Force Manual (AFMAN) 33-363, *Management of Records*, and disposed of in accordance with Air Force Records Information Management System (AFRIMS) Records Disposition Schedule (RDS) located at <https://www.my.af.mil/gcss-af61a/afrims/afrims/>

**1. Responsibilities:** Unit commanders have the overall responsibility to ensure that personnel within their organization who are issued the M50 mask follow technical manual inspection and maintenance procedures to include local logistic procedures contained in this AW instruction. The Unit Emergency Management Representative is the point of contact for this action. Prior to turn-in to the Individual Protective Equipment Element (IPEE) the Unit Emergency Management Representative along with the unit member will jointly complete inventory of the mask, checking parts and accessories using a checklist provided. Any lost or missing items will be charged to the unit assigned and funds transferred to Base Supply. The 914th Emergency Management Office will provide any training, technical assistance required for inspection and replacement of mask parts, an area for cleaning and sanitization of the mask in the CAC Maintenance Building. The

Individual Protective Equipment Element (IPEE) will store, issue and complete mask leak test as required.

**2. Authorization:** Unit mask authorizations will be assigned once annually NLT than 1 January as directed in AFMAN 23-110, Vol. 2, Part2, Chap 26. The numbers provided will not change throughout the year and no unit will be allowed to exceed their authorization. Units will subsequently provide the IPEE changes to the names to be linked to the UTCs which will be authorized a mask within 30 days. The names provided will not change throughout the year. Additional Masks will be available from the 10% authorized stock of masks in the event of personnel UTC changes or for other reasons.

**3. Assignment:** If a mask is not already assigned, newly authorized individuals must complete a sizing sheet for a M50 mask and submit it to the 914<sup>th</sup> CEX. Once completed, the unit EM Representative or ART submits an email to the IPEE requesting to have a mask assigned to that individual. The individual will be temporarily issued the size mask requested. The Unit EM Representative or Unit training monitor then schedules that individual for M50 mask training with 914<sup>th</sup> MSG/CEX if required. Personnel that have recently completed Air Force Basic Training have received M50 training and this is not required. Upon completion of M50 mask training contact 914<sup>th</sup> Bio-Environmental Engineering to complete a mask fit test, 914<sup>th</sup> Bio-Environmental Engineering will determine final correct size mask or adjustment to a different size and coordinate with Base Supply and CEX to ensure process is completed and correct. Once completed, the mask will be turned in to the IPEE for storage (sanitization not required). Although not issued from the Mobile Inventory Control Accountability System (MICAS), the IPEE will store masks assigned to individuals separately from the 10% authorized stock. Masks which are assigned will not be issued to any other individual.

**4. Storage:** 100% of the 914<sup>th</sup> AW M50 masks will be stored at the IPEE. Masks which are assigned will be stored by unit but not issued to the individual through MICAS. Assigned masks will be properly stored and easily accessible by both IPEE personnel and Unit personnel. The 10% stock will be stored separately by size.

**5. Maintenance and Inspection:** The IPEE is responsible for leak testing all stored masks when required. It is the individual's responsibility to ensure their mask is inspected, cleaned and sanitized at required intervals IAW Technical Order, T.O. 14P4-20-1. If the individual is not available, the assigned unit's responsibility to inspect, clean and sanitize the mask. NOTE; Cleaning and Sanitization should not be confused with each other, they are different processes. Refer to T.O. 14P4-20-1 for details.

**6. Issue Process:** The unit EM Representative or ART must provide an email request to the IPEE when there is a requirement for a mask. The email request should include each the individual(s) name, assigned mask serial number (if assigned), or size (if not assigned a mask), date required, date to be returned and reason. Individuals without an assigned mask will be issued a mask from the 10% stock. Issues will be processed through MICAS which will produce a hand receipt to be signed by each individual. The signed copy of the hand receipt will be retained by the IPEE and a copy will be given to the individual.

**7. Turn-In Process:** Masks are to be returned to the IPEE immediately upon completion of the intended task. Masks which are assigned will not require sanitization but must be cleaned and inventoried to include all the following items:

**Table 1. Mask Turn-In Process Items.**

Mask
M61 Filter Set
Mask Carrier
Individual Equipment Carrier
Clear Outsert Assy
Waterproof Bag
M50 Canteen Cap
Operator Card
Face form

**8. Missing or Unserviceable Items.** Missing or unserviceable items must be identified to IPEE personnel prior to turn-in so items can be replaced (at the unit's cost). Masks which are not assigned must be cleaned, sanitized and inventoried prior to turn-in. Documentation of the sanitization must be documented on the back side to the mask's DD Form 1574. Once the mask is accepted by the IPEE, a return will be processed through MICAS and the signed hand receipt will be returned to the individual thus alleviating them of responsibility. The mask will then be returned to its respective storage area.

STEVEN B. PARKER, Colonel, USAFR  
Commander

**Attachment 1****GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION*****References***

AFPD 10-25, *Emergency Management*, 26 September 2007

AFI 10-2501, *Emergency Management Planning and Operations*, 24 January 2007

T.O. 14P4-20-1, *Mask, Chemical-Biological Joint Service General Purpose, M50*, 30 May 2008

AFMAN 33-363, *Management Of Records*, 1 March 2008

***Adopted Forms***

AF Form 847, Recommendation for Change of Publication

DD Form 1574, Serviceable Tag

***Abbreviations and Acronyms***

**AFI**—Air Force Instruction

**AFMAN**—Air Force Manual

**AFPD**—Air Force Policy Directive

**AFRIMS**—Air Force Records Information Management System

**AW**—Airlift Wing

**ART**—Air Reserve Technician

**EM**—Emergency Management

**IAW**—In Accordance With

**IDO**—Installation Deployment Officer

**IPEE**—Individual Protective Equipment Element

**JSGPM**—Joint Service General Purpose Mask

**MICAS**—Mobile Inventory Control Accountability System

**RDS**—Records Distribution Schedule

**UTC**—Unit Task Code